

National Institutes of Health
Warren Grant Magnuson Clinical Center
Nursing and Patient Care Services

Nursing Practice Council
Minutes
January 15, 2004

Chair: Julie Kohn
Chair-elect: Ann Marie Matlock
Administrative Support: Helen Mayberry

I. Announcements

A. From the Chair

1. New NPCCS members acknowledged and welcomed.
2. Quorum was not established for this meeting or the December 2003 meeting.

B. From the Chief

1. Dr. Hastings reported that 2004 will be a busy year. An effort will be made to provide regular updates to all staff. These updates may come in the form of a monthly email.
2. The CRC move date of December 2004 is closer to reality. Therefore, CRC planning activities have increased accordingly.
3. It is expected that the CRC, CRIS Project and the new Competency Program will keep 2004 agenda full.

C. Others - None

II. **Agenda Review** – endorsed with changes, i.e., Launching of *NEW* Nursing Intranet delayed till February by presenter.

III. **Review of Minutes** – no changes noted for the November and December minutes. Unable to approve due to lack of quorum. With NPC endorsement, Ms. Kohn will seek electronic approval from NPC members.

IV. Nursing Department Issues

A. **Clinical Research Center NPCCS Transition Team** – Ms. Maruncyz and Ms. Marban introduced the NPC to the NPCCS Transition Team and its overall objectives. A handout was provided. The Transition Team is meeting ~~bi-monthly~~ twice a month and will regularly work through nurse managers to plan the NPCCS (patients and nursing staff) move to the CRC. Issues and questions regarding the planned move can be forwarded to the Transition Team via the nurse manager.

Comment: Per L. Maruncyz

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B. **Competency Program** – Dr. Depew provided the 1st of 3 presentations on the updated Competency Program. The strengths of the Nautilus program were discussed and served as the foundation for building the updated program. CRN Role Competencies were reviewed. Each nurse manager received a binder of the CRN Role Competencies with the expectation that each staff member be provided an opportunity to critically review and comment on the program. Detailed instructions for accomplishing this process were provided. All binders will be picked up from nurse managers on January 29, 2004; comments will be reviewed and discussed at the February meeting. Program of Care Competencies (2nd of 3 presentations) will also be presented in February.

V. NPC Requests

A. **03-12-01**: Although Ms. Price was unable to present her request, discussion was led by Ms. Kohn. Ms. Kohn will work through Behavioral Health CNSs to address the request for guidelines when med-surg units require assistance in restraining a patient. Ms. Kohn will report back when the request has been completed.

VI. Policies, SOPs, and PROs - none

VII. Agenda Requests

- A. Program of Care Competencies
- B. Launching of *NEW* Nursing Intranet