

MMD BIOMEDICAL ENGINEERING MEDICAL DEVICE REPAIR

MEDICAL DEVICES NOT FUNCTIONING IN A NORMAL MANNER SHOULD BE REMOVED FROM SERVICE AND SENT TO BIOMED.

MEDICAL DEVICE REPAIR PROCEDURE

1. REMOVE THE DEVICE FROM SERVICE.
2. FILL OUT A 'REPAIR SERVICE TAG'.
3. ATTACH THE 'REPAIR SERVICE TAG' TO THE DEVICE.
PLACE DEVICE IN SOILED UTILITY ROOM.
4. MMD STAFF WILL DELIVER DEVICE TO BIOMED.
5. BIOMED WILL RETURN DEVICE WHEN THE DEVICE IS FUNCTIONING IN A NORMAL MANNER.
6. CONSIDER FILING AN ORS.
INCLUDE THE DEVICE BIOMEDICAL CCIS NUMBER.
7. 'REPAIR SERVICE TAGS' ARE AVAILABLE FROM BIOMED DURING REGULAR WORKING HOURS, 7:30AM TO 4:00 PM.

Completed 'Repair Service Tag' Examples

<small>☆U.S. GPO: 2001-482-461</small> REPAIR SERVICE TAG 04001 Biomedical Engineering, MMD, CC		
Working Hours: 7:30am-4:00pm 496-1311 After Hours: Page Operator 496-1211 Please complete all information and attach tag to equipment		
Customer Location	Date:	Time:
OP 11	04-30-04	10 AM
Equipment Type:	Biomed/CCIS#	
Diatek Thermometer	# 88681	
Description of Problem:		
Not working - read screen.		
ORS filed: No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	ORS#
FOR SERVICE USE ONLY		
Date and Time Received:		
NIH-2611-2 (8-01)		

<small>☆U.S. GPO: 2001-482-461</small> REPAIR SERVICE TAG 01741 Biomedical Engineering, MMD, CC		
Working Hours: 7:30am-4:00pm 496-1311 After Hours: Page Operator 496-1211 Please complete all information and attach tag to equipment		
Customer Location	Date:	Time:
OP 11	05-18-04	3:30 PM
Equipment Type:	Biomed/CCIS#	
Alaris Medley Pump	# 01847	
Description of Problem:		
Pump reads channel disconnect, will not infuse.		
ORS filed: No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	ORS# 04-5-132
FOR SERVICE USE ONLY		
Date and Time Received:		
NIH-2611-2 (8-01)		
